

The Community Broadband Advisory Committee Meeting of the the Township of Springwater was called to order on Tuesday, September 14, 2021, at 2:00 PM, in the Virtual via Zoom, with the following members present:

**Present:** Councillor Cabral (Chair); Deputy Mayor Coughlin; Councillor Hanna; Mayor Allen (Ex-Officio)

**Regrets:**

**Also Present:** Jeff Schmidt, CAO; Christine Gillespie, Communications Officer, Michael Burnie, IT Coordinator; Jennifer Marshall, Deputy Clerk; Sarah Elliott, Committee Coordinator/Administrative Assistant

## 1. Call to Order

- 1.1. \*Notice - Due to COVID-19 the Community Broadband Advisory Committee is taking the necessary steps to limit in-person meetings. As such, members will be participating in the meeting electronically.

Meetings are open to the public and residents are provided with the following options to watch or listen to the meeting:

1) Watch the meeting live online at:

<https://us02web.zoom.us/j/82396574763?pwd=T3Q2UDRKVmVIRHNSNExtraVo0MDI2QT09>

and using the following meeting ID 823 9657 4763 # and Passcode 999854.

2) Listen in to the meeting live from a telephone or cellular device by calling 1-647-558-0588 and using the following Meeting ID 823 9657 4763 # and Passcode 999854.

- 1.2. Call to Order

### **Resolution**

Moved by: Hanna

Seconded by: Coughlin

That this meeting of the Township of Springwater Community Broadband Advisory Committee come to order at 2:03 p.m.

**Carried**

## 2. Disclosure of Pecuniary Interest

- 2.1. Declaration of Interest Form

**3. Previous Minutes**

3.1. Approval of Minutes from May 11, 2021

**Resolution**

Moved by: Coughlin  
Seconded by: Hanna

That the May 11, 2021, Minutes of the Township of Community Broadband Advisory Committee be approved as presented.

**Carried**

**4. Reports for Discussion**

4.1. Report re: CBAC Survey Responses

Communications Officer Christine Gillespie and IT Coordinator Michael Burnie provided a high-level overview of the CBAC Survey Responses and responded to follow-up questions relating to the survey responses.

Additionally, Committee members asked about inquiries from the public that have come in relating to internet service within The Township of Springwater. Coordinator Elliott was asked to re-share inquiries (with any personal/sensitive information being redacted) to give Committee members an idea of some of the frustrations and barriers people are facing.

Councillor Cabral spoke to the next steps, suggesting a campaign to share the information in terms of the options available throughout the Township. He further requested any new information be added to the webpage as information comes becomes available.

CAO Schmidt advised Coordinator Gillespie will draft information to be shared and welcomed the Committee members to provide input. CAO Schmidt confirmed staff could push out information through social media and reach those who don't have internet through other forms of media such as the Springwater Link.

**Resolution**

Moved by: Hanna  
Seconded by: Coughlin

That the report from Christine Gillespie, Communications Officer & Michael Burnie, IT Coordinator titled CBAC Survey Responses, dated September 14, 2021, be received.

**Carried**

**5. Other Business**

- 5.1. Verbal Update: Rogers Communications application under the Universal Broadband Fund
- 5.2. Councillor Cabral asked Coordinator Burnie if there was any information on Telesat as well as Amazon's proposed service (similar to Starlink)

Coordinator Burnie advised he would investigate and follow up with his findings.

**6. Adjournment**

- 6.1. Adjournment

**Resolution**

Moved by: Hanna

Seconded by: Coughlin

That the September 14, 2021 meeting of the Township of Community Broadband Advisory Committee does now adjourn at 2:55 p.m.

**Carried**

**7. Next Meeting**

- 7.1. Next Meeting is scheduled for October 12, 2021

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Councillor George Cabral, Chair

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Sarah Elliott, Committee Coordinator/Administrative Assistant