

## **Temporary Second Dwelling Use for Lots under Construction Township of Springwater**

The purpose of this application is to provide an avenue by which an applicant can obtain permission to reside in his/her dwelling while a new replacement dwelling is being constructed on the same lot.

The Owner/Applicant agrees to provide the following required information to process this application:

1. Completed Application Form
2. Acknowledgment and Fees;
  - 2.1. The Owner/Applicant agrees to submit with this application a fee of \$515.00\* as per By-law No. 2024-046 or its successor, towards the costs to be incurred by the Township of Springwater in processing this application.
  - 2.2. The Owner/Applicant agrees in writing that he/she shall reimburse the Township of Springwater on demand for all costs incurred by the Township of Springwater in processing this application over and above the previously stated fee, including, without limiting the foregoing, the costs of planning assessments, legal fees and potential costs for enforcement. (Cost Recovery Agreement)
3. Survey or Scaled Drawing Requirements:
  - 3.1. The boundaries of the "Subject Land" with dimensions;
  - 3.2. The location and names of the existing streets or highways which abut the Subject Land;
  - 3.3. The location, size and use of all existing buildings with dimensions and relationship to the lot boundaries clearly marked thereon;

\*Fees may be subject to change. For a complete copy of the Fee & Charges By-law please visit the Township's website: [www.springwater.ca/fees](http://www.springwater.ca/fees)

## Application for Temporary Second Dwelling Use for Lots Under Construction

### 1. Applicant Information

Applicant Information	Fill In the Area Below
Name of Applicant:	
Full Mailing Address:	
Telephone:	
Fax:	
Email:	

### 2. Name of Registered Owner of subject land and full mailing address:

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this application.

Authorization	Fill In the Area Below
Written Authorization from Owner of Subject Property	
Telephone:	
Fax:	
Email:	

**3. Address of Subject Property (Please Fill in Area Below)**

**4. Assessment Number**

4341

**5. Permit Applications**

Have you applied for a building permit?  Yes  No

If yes, please provide permit number:

**Declaration**

I, \_\_\_\_\_ of the \_\_\_\_\_  
of \_\_\_\_\_ in the \_\_\_\_\_  
of do solemnly declare that to the best of my knowledge, all above statements are true,  
and the statements contained in all of the enclosures submitted herewith are true, and I  
make this solemn declaration conscientiously believing it to be true and knowing that it  
is of the same force and effect as if made under oath.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Agent (if any)

Date:

**Consent of the Owner to the Use and Disclosure of Personal Information**

I, \_\_\_\_\_ am the owner of the land that is the subject of  
this application and for the purposes of the Freedom of Information and Protection of  
Privacy Act, I authorize and consent to the use by or the disclosure to any person or  
public body of any personal information that is collected under the authority of the  
Municipal Act for the purposes of this application.

Date:

Applicant / Agent:

## Temporary Second Dwelling Use for Lots under Construction Application Process Flowchart Township of Springwater

