

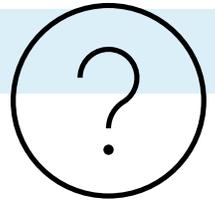


Building Guide – Install of a Pool/ Hot Tub

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Last Updated: February 7th, 2024

General Information:



Do I need a permit?

All inground pools, temporary pools, above ground pools, hot tubs, kiddie pools, and soak tanks, with a water level that exceeds 45 cm (18”) requires a Pool Enclosure Permit. A separate permit is required for Pool Cabanas or Accessory Buildings.

Am I permitted to install a Swimming Pool?

A Swimming pool is permitted as an accessory use to a permitted residential or agricultural use. Every swimming pool shall be enclosed by a fence in accordance with the provisions of By-Law No. 95-024 Swimming Pool Fence By-law.

How tall must my fence be?

All fences must be 1.2 m (4 ft) in height with no cross member between 15 cm (6”) and 112 cm (44”) that would facilitate climbing.

Do I need a fence if I am installing a hot tub?

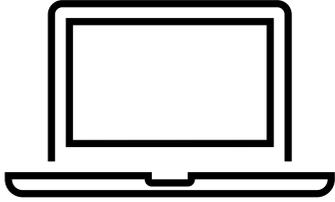
Hot tubs with locking lids do not require a fence to be installed.

What type of fencing can be used?

Some common types of fencing include, but are not limited to:

- Chain link, not less than 12 gauge with max. link opening of 28 mm (1.5”) on the diagonal.
- Vertical wooden fencing, with spaces not more than 100 mm (4”) between slats.
- Black steel fencing, with spaces not more than 100 mm (4”) between slats.

Online Submissions:



All permit applications are to be submitted online VIA our [Web Portal](#). Before you begin, please ensure that all required documents are complete and signed (as applicable). Scan each document separately and give it a recognizable file name and save it to your computer.

For further assistance please see our [**Digital Permit Submission Guide**](#).

Permit Issuance:



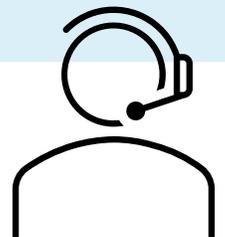
Once the permit has been completely reviewed by all internal and external agencies the applicant will be contacted via email and informed of any action required for the permit to be issued. **Permit fees are payable upon issuance.**

Building permit fees are determined by an established cost per square foot, and/or by established flat fees as detailed in the Township of Springwater

[**Fees and Charges By-law.**](#)

Scheduling Inspections:

After the permit has been issued it is the responsibility of the applicant to schedule inspections throughout the completion of the work. The required inspection(s) will be outlined on the permit card provided at the time of issuance.



Please note although every attempt has been made to provide accurate information throughout this guide, it is subject to change without notice and is provided **as a guide only**. It is not intended to be used instead of the current Municipal By-laws or the current Ontario Building Code.

Permit Submission Checklist:

1. Completed Building Permit Application:



Pool/ Hot Tub Permit Application

Letter of Authorization (if someone other than the property owner)

Engineer Reviewed Plot Plan / Letter of Approval for inground pools within a plan of subdivision (If applicable review Pool Policy)

Septic Use Permit

2. Required Supporting Documents:

Site Plan consisting of;

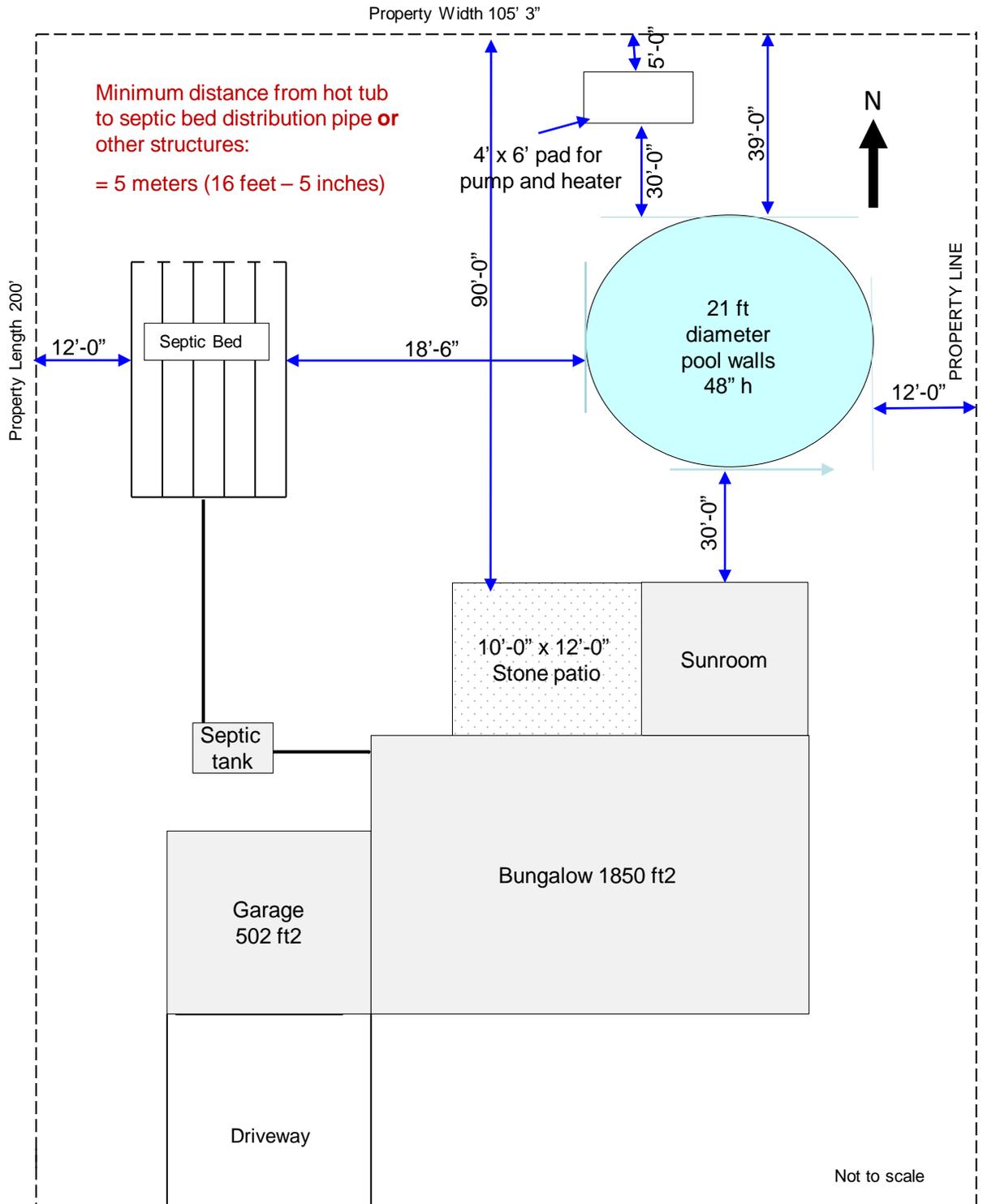
- Location of all structures on the property (house, sheds, decks, septic system and proposed pool / hot tub and pool fencing)
- Dimensions from the property line to the water's edge (min 1.2 m (4ft))
- Description of Fence
- Location of Self-closing, self-latching, lockable gates
- Location of pool equipment (min 1.2 m (4ft) from fence)
- Distance from septic bed (min 5 m (16 ft) and tank (min 1.5 m (5ft))

Applicable law approval please check using the following links to determine if they apply to your property:

- a) [Conservation Authority Approval](#)
- b) [Ministry of Transportation Approval,](#)
- c) [County Of Simcoe Approval](#)

Township of Springwater **SAMPLE SITE PLAN**

Above-ground Pool



TOWNSHIP OF SPRINGWATER SAMPLE SITE PLAN

In-ground pool

SAMPLE Municipal Address: 71 Springwater Avenue

