

# The Corporation of the Township of Springwater

## By-law 2024-046

**A By-law to establish Fees and/or Charges for services or activities provided by the Township of Springwater and to repeal and replace By-law 2023-017, By-law 2023-044 & By-law 2023-077**

(Fees and Charges By-law)

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**Whereas** pursuant to section 391 of the *Municipal Act, 2001*, provides that a municipality may pass by-laws imposing fees and/or charges for services;

**And Whereas** pursuant to section 69(1) of the Planning Act, R.S.O 1990, c. P. 13, provides that a Municipality may establish a tariff of fees for the processing of applications;

**And Whereas** the Council for the Corporation of the Township of Springwater passed By-law 2023-017 establishing the fees and/or charges for services and activities provided by the Township;

**And Whereas** the Council for the Corporation of the Township of Springwater passed By-law 2023-044 to amend By-law 2023-017 with the exception of Schedules A and A.2 to reflect the 2022 rates, with the addition of a “Pavilion Half Day – Non-Sport Rental” and “Refundable Deposit”;

**And Whereas** the Council for the Corporation of the Township of Springwater passed By-law 2023-077 to amend By-law 2023-017 to add a new fee for Temporary Sidewalk Patios to Schedule B;

**And Whereas** it is deemed necessary to repeal and replace the Fees and Charges By-law 2023-017 as amended by By-laws 2023-044 and 2023-077, with the exception of Schedule F to reflect the 2022 rates, with the addition of a “Pavilion Half Day – Non-Sport Rental” and “Refundable Deposit” and establish a new general fees by-law with the updated schedules, for the Corporation of the Township of Springwater.

**Now Therefore** the Council of the Corporation of the Township of Springwater enacts as follows:

- 1) That the following schedules are hereby deleted and replaced with schedules attached hereto:

Department/Service	Schedule
Building Services	A
Building Permits	A.2
Municipal Law Enforcement and Animal Control	B
Clerk’s Office	C
Finance	D
Fire & Emergency Services	E

Department/Service	Schedule
Recreation, Parks and Facilities	F
Planning Services	G
Cash in Lieu of Parkland for Consents and severances only	H
Public Works	I
Cemetery Services	J

- 2) That interest to be added to rates, fees and charges including any collection costs that are due and unpaid after thirty (30) days be at the rate of 1.25% per month.
- 3) That no request by any person for any information, service or activity described in the Schedules will be processed or provided unless, and until the person requesting the information, service or activity has paid the applicable fee in the prescribed amount as set out in the Schedules attached to this By-law.
- 4) That should any part of this By-law, including any part of the Schedules, be determined by a Court of competent jurisdiction to be invalid or of no force and effect, such section (Schedule) shall be construed as being severed here from, and the remainder of the By-law shall remain in full force and effect.
- 5) That By-laws, 2023-017, 2023-044, 2023-077 and any other by-laws or part of by-laws inconsistent with this by-law are hereby repealed.
- 6) That the Fees and Charges for various Township Departments as set out in Schedules A - J attached hereto, and forming part of this By-law, are approved to be charged for the goods and services indicated.
- 7) That the use of credit cards for payment of large amounts relating to Development Charges, Deposits, and Planning Applications shall not be permitted, nor will credit card payment be accepted for any Township general fees which exceed \$500.00; and the said credit card limit will exclude payments for any Parks and Recreation Programs and payments through a third-party for Building Permits.

**Read a First, Second and Third Time and Finally Passed this 5<sup>th</sup> day of June, 2024.**

Original Signed by

\_\_\_\_\_  
George Cabral, Deputy Mayor

Original Signed by

\_\_\_\_\_  
Renée Ainsworth, Clerk

**TOWNSHIP OF SPRINGWATER  
FEES AND CHARGES  
SCHEDULE "A" - BUILDING SERVICES**

Service or Item	2024 Fees	
Administration Fees	Unit of Measure	Fee
Municipal Number Sign (Blade)	each	31.93
Post	each	30.90
Civic Address Assignment (when no post or blade provided)	each	2.71
structures including solar panels and all projects not otherwise determined by this By-law.	per construction value (first \$1,000)	154.50
Each additional \$1,000 or part there of		12.96

**NOTE:**

For Building permit fees, please refer to Schedule A.2

For Development charges/fees, please refer to the Development Charges Bylaw

**NOTE: CREDIT CARD PAYMENTS**

The use of credit cards for payment of large amounts relating to Development Charges, Deposits, Planning Applications, and Building Permits is not permitted, nor will credit card payment be accepted for any Township general fees which exceed \$500.00.

The above-noted credit card limit excludes payments for any Parks and Recreation programs.

Building permit fees and development charges/fees can be paid by credit card through CityView via Paymentus.

Third party convenience fees apply.

Post increase approved as a phase-in increase in By-law 2023-017

**TOWNSHIP OF SPRINGWATER  
FEES AND CHARGES  
SCHEDULE "A.2" - BUILDING PERMITS**

Service or Item	2024 Fees	
<b>Agricultural Use</b>	Unit of Measure	Fee
Farm Buildings (for bona fide Agricultural operations only excludes dwelling units)	per sq. ft.	\$ 0.22
<b>Commercial, Industrial, and Institutional Use</b>		
Group A - Assembly	per sq. ft.	\$ 1.34
Group B — Care and Detention	per sq. ft.	\$ 2.03
Group D - Business and Personal Service	per sq. ft.	\$ 1.34
Group E - Mercantile	per sq. ft.	\$ 1.34
Group F — Industrial	per sq. ft.	\$ 0.63
Pool - Public Only	Based on Construction Value	
Portable Classrooms (for School Boards only)	per request	\$ 308.00
<b>Group C — Residential</b>		
Dwelling - New House or Multi-Unit Building	per sq. ft.	\$ 1.37
Addition	per sq. ft.	\$ 1.37
Finish Basement	per sq. ft.	\$ 0.54
Accessory Structures	per sq. ft.	\$ 0.54
Review for Residential Certified Model	per model	\$ 280.16
Park Model Trailers (within licensed campgrounds)	per request	\$ 413.00
<b>Pool Enclosure (Non-Public):</b>		
for hot tubs, above-ground, and temporary pools	per request	\$ 122.57
for all other residential pools	per request	\$ 324.45
Solar Panels (House Application)	Based on Construction Value	
<b>Miscellaneous Permits</b>		
Change of Building Use (to review applicability of Section 10 of the Act)	per hour (1.5 hours min)	\$ 146.26
Change of Septic Use (to review potential reduction in performance level)	per hour (1.5 hours min)	\$ 146.26
<b>Demolition:</b>		
where Division C — 1.2.2.3 is applicable	Based on Construction Value	
where Division C — 1.2.2.3 is not applicable	per permit	\$ 208.06
Plumbing Fixtures	Per Fixture	\$ 28.12
<b>Sewage System</b>		
Repair (See Note 2)	per request	\$ 208.06
Class 2 or 3 system	per request	\$ 208.06
Class 4 or 5 system — NEW	per request	\$ 826.06
Class 4 or 5 system — REPLACEMENT	per request	\$ 619.03
Solid Fuel Burning Device (e.g. masonry stove, outdoor furnace, including chimneys and appliances)	per 1.5 hour	\$ 146.26
Temporary (event) Tents	per sq. ft.	\$ 0.18
<b>Related Fees</b>		
<b>Building Permit Maintenance Fee</b>	Unit of Measure	Fee
Building Permit Maintenance Fee	per annum	\$ 60.77
Compliance Letters — General: Mailed reply within 15 business days: •Building Search or •Septic Search	per request	\$ 154.50

Compliance Letters — Rush: Faxed reply within three business days •Building Search •Septic Search	per request	\$ 309.00
Construction commenced prior to Permit Issuance	per violation	Twice the permit fee
Lot Grading (for new Single Dwelling Units) -Deposit becomes non-refundable three years after payment	per lot	\$ 2,163.00
Re-inspection Deposit	Inspections" for deposit	\$ 412.00
Lot Grading Fee	Invoiced at actual cost Per hour fee when undertaken by a municipal engineer	
Permit Renewal	per request	\$ 413.00
Minimum Fee (unless otherwise determined by this by-law)	per permit	\$ 154.50
Residential Sprinkler Rebate	per request	\$ 0.11
Administration rate (for reports, routine disclosures etc....)	per hour	\$ 63.86
Review Rate: by Building Officials (includes, review of revisions to plans by Building Official)	per hour	\$ 146.26
Septic Use Permit (copy of)	per copy	\$ 34.61
Site Inspection	per inspection	\$ 103.00
Transfer of Permit	per request	\$ 265.23
Conditional Permit	Full permit fee	
Permit Revisions	hour fee for complex revisions	\$ 100.79
High Wind Resistance APA Compliant Construction Rebate	per request	\$ 0.11

Compliance letter(s) increase approved as a phase-in increase in By-law 2023-017

**TOWNSHIP OF SPRINGWATER  
FEES AND CHARGES  
SCHEDULE "B" - BY-LAW ENFORCEMENT AND ANIMAL CONTROL**

Service or Item	Includes Phased-In	
	2024	2025
<b>Business Licenses</b>		
Hobby or Boarding Kennel	270	
Commercial Breeding Kennel (Require proof of certification and papers)	310	
Seasonal Recreation Campground	270	
Seasonal Park Model Trailer Campground	270	
Annual Refreshment Vehicle License	360	
Temporary Event Refreshment Vehicle License	50	
Auctioneer	100	
Reinstatement Following Revocation	50	
Replacement for Lost or Destroyed License	15	
Gun Club or Shooting Range	1	
Chicken License - Intial Application	25	
Chicken License - Renewal Application	10	
<b>Special Events</b>		
Special Events (Up to 1,000)	100	
Non-Profit Event (Up to 1,000)	-	
Major Events (Over 1,000)	515	
Non-Profit Event (Over 1,000)	515	
<b>Signs</b>		
Temporary Sign	50	
Permanent Sign	75	
<b>Animal Control</b>		
Animal Control - Pick up	225	
Daily Boarding	n/a	
Euthanize and Disposal Fee	n/a	
Quarantine Fee	n/a	
Disposal Fee	n/a	
Rabies Suspect/Isolation	n/a	
Special Assessment - Including vet expenses, etc.	full cost	
<b>Animal Licensing</b>		
Altered Dog	20	
Unaltered Dog	25	
Service Dogs	no charge	
Dangerous Dog (Under Section 5)	200	
Replacement Tags	7	
<b>Other Permits</b>		
Temporary Sidewalk Patios	100	

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**TOWNSHIP OF SPRINGWATER  
FEES AND CHARGES  
SCHEDULE "C" - CLERKS OFFICE**

Service or Item	Unit of Measure	Includes Phased-In	
		2024	2025
<b>Administration Fees</b>			
Commissioning	each	15.00	
Application under Line Fences Act	per application	310.00	
Burial Permits	each	15.00	
Freedom of Information Request (legislated)	per application	5.00	
Freedom of Information Search Fee (legislated)	per 15 minutes	7.50	
Municipal Clearance Letter (LLBO)	each	37.50	50.00
Routine Disclosure	per 15 minutes	5.63	7.50
<b>Other General Services</b>			
History Books	each	15.00	
Service Time (File search, copy, print)	per 15 minutes	7.50	
Photocopies (first 10 pages free)	per page	0.20	
Colour Copies - Plotter printer	per page	5.00	
Garbage Bag Tapes	per pack of 5	15.00	

New  
New

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**TOWNSHIP OF SPRINGWATER  
FEES AND CHARGES  
SCHEDULE "D" - FINANCE**

Service or Item	Includes Phased-In		
	2024	2025	
<b>Administration Fees</b>			
Additional copy of Bill (Property Tax and/or Water & Wastewater)	15		
Additional copy of Receipt	10		
Add unpaid balance to property tax roll (Utility and/or A/R)	15		
Mortgage Company Account Administration Fee	10		
Returned Item - Cheque or Pre-authorized withdrawal	20		
Statement of Account	15		
<b>Tax Billing</b>			
New Account Set-up (per property)	22.50	30	New
Overdue Notices	5.25	7	New
Ownership Change	7.50	10	New
Property Tax Sale Fees	Actual Cost		
Tax Certificate	50		
- Rush Fee	105		
<b>Water/Wastewater Billing</b>			
WAMCO Appointment Fee (No Show)	13.50	18	New
New Property Account Setup Fee (One-time)	15.00	20	New
Vendor - Final Meter Reading Fee	18.75	25	New
Purchaser - New Account Fee	25.00		
<b>Miscellaneous</b>			
Administration Fees on Subdivider accounts	15	20	New

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**TOWNSHIP OF SPRINGWATER  
FEES AND CHARGES  
SCHEDULE "E" - FIRE**

Service or Item	Includes Phased-In	
	2024	2025
<b>Administration</b>		
Request for Fire Report	67	
Letters of Compliance - Residential	No Charge	
Letters of Compliance - Commercial/Industrial Inspection under 20,000 sq. feet	118	
Letters of Compliance - Commercial/Industrial Inspection over 20,000 sq. feet	201	
Solar projects - Application Review	1,030	
<b>Inspections/Prevention Training</b>		
Fire Prevention Residential Inspections	No Charge	
Fire Prevention Commercial Inspections	No Charge	
Fire Prevention Industrial Inspections	No Charge	
Fire Prevention Institutional Inspections	No Charge	
Residential Inspection - Under 12 Units	161	242
Day Care / Foster Home Inspections	161	242
Show / Event Inspections	No Charge	
Plans Examination (per hour)	105	160
Propane Plan Review, First Time (per hour) - Plus any cost for a peer review	120	160
Propane Plan Review, Additional Review	Cost Recovery + admin fee	
Liquor License Inspection	120	160
Fire Extinguisher Training	Cost Recovery	
Training Other Agencies	Cost Recovery	
Air Bottles Refill for Outside Agency	Cost Recovery	
Respiratory FIT Testing (per person)	42	53
<b>Permits</b>		
Fireworks Permit - exhibition	36	
Burn Permit - Recreational	21	
Burn Permit - Open Air	21	
Burn Permit - Open air from clear cutting - per 1/2 hectare or part thereof	206	
Burn Permit - Open air for lot clearing (part thereof)	103	
<b>Emergency Response</b>		
Fire Watch	Current MTO Rate	
Special Event Coverage	Current MTO Rate	
Emergency Services on Roadways	Current MTO Rate	
Fire Apparatus on Standby	Current MTO Rate	
Open Air Extinguishment	Current MTO Rate	
Emergency Services on Trails	Current MTO Rate	
Emergency Services on Waterways	Cost Recovery + admin fee	
Emergency Services on Railways	Cost Recovery + admin fee	
Specialized Equipment or Services	Cost Recovery + admin fee	
Hazmat Response	Cost Recovery + admin fee	
Technical Rescue	Cost Recovery + admin fee	
Elevator Rescue 1st event in year	No Charge	
Elevator Rescue 2nd event in year	No Charge	
Elevator Rescue 3rd event in year	417	
Each Elevator Rescue after the 3rd event in a year	Current MTO Rate	
Fire Alarm 1st event in a year	No Charge	
Fire Alarm 2nd event in a year	No Charge	
Fire Alarm 3rd event in a year	417	
Each Fire Alarm After the 3rd Alarm in a year	Current MTO Rate	
Services provided in response to HydroOne Power Distribution and service	Current MTO Rate	
Natural Gas Distribution/ Service delivery Hazards	Current MTO Rate	

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**TOWNSHIP OF SPRINGWATER  
FEES AND CHARGES  
SCHEDULE "F" - RECREATION, PARKS & FACILITIES**

Service or Item	2024 Fee	
	Unit of Measure	Frozen at 2022 levels
<b>ELMVALE ARENA</b>		
<b>Ice Rental Rates:</b>		
Minor	per hour	186.50
Minor Groups Non-Prime	per hour	143.98
Adult Groups	per hour	240.70
Non-Resident Adult	per hour	250.53
Daytime (Monday - Friday 8:00 to 4:00 pm)	per hour	92.44
<b>Additional Fees:</b>		
Snack Bar includes utilities	per month	450.00
Pro Shop	per month	100.00
Minor Hockey Lockers	per locker/ per year	15.00
Elmvale Skating Club Storage	per year	75.00
<b>Family Skating (Every Sunday starting mid-October)</b>		
Adults	per session	3.00
High School Students	per session	2.00
Children	per session	1.00
<b>Arena Floor</b>		
Youth	per hour	47.75
Adult Ball Hockey	per hour	58.35
Daily Rental	per day	663.06
Two Consecutive Day Event	per event	795.68
<b>Advertising Rates</b>		
4' x 8' wall sign	per year	175.00 - 200.00
32" x 8' wall sign (South & West Wall)	per year	175.00
Arena Boards	per year	350.00
Zamboni (Left side, Right side or Front)	per year	750.00
Zamboni (entire machine)	per year	2,000.00
Lobby	per year	150.00
Digital Message Board	per month	100.00
Ice Logos	per year	750.00

<b>FACILITY/SITE RENTALS</b>		
<b>Anten Mills Community Centre</b>		
Weekends (Friday - Sunday) - Licensed Event	per day	200.00
Hall Rental - Full Day	per day	150.00
Hall Rental - Hourly	per hour	30.00
<b>Service or Item</b>	<b>Unit of Measure</b>	<b>2024 Fee</b>
All Inclusive day	per day	180.00
Refundable Security Deposit	per event	150.00
<b>Doran Park</b>		
Pavillion - Half Day - Non-Sport	4 Hours or Less	30.00
Park Pavillion - Non-Sport	full day	60.00
Youth Sports Pavillion Permit	per hour	9.52
Refundable Security Deposit	per event	150.00
<b>Elmvale Community Hall</b>		
Weekends (Friday - Sunday)	per day	450.00
Weekday day rental	per day	275.00
Non-Profit Weekday	per day	150.00
Hall Rental - Hourly	per hour	45.00
Fitness/Instructional Rental	per hour	30.00
Auctions - Janitor	per hour	30.00
Day Before Set-up (Night before 6pm - 11pm)	per day	100.00
Refundable Security Deposit	per event	150.00
<b>Grenfel Community Centre</b>		
Weekends (Friday - Sunday) - Licensed Event	per day	200.00
Hall Rental - Full Day	per day	150.00
Hall Rental - Hourly	per hour	30.00
Pavillion - Half Day - Non-Sport	4 Hours or Less	30.00
Park Pavillion - Non-Sport	full day	60.00
Youth Sports Pavillion Permit	per hour	9.52
Refundable Security Deposit	per event	150.00
<b>Heritage Park</b>		
Pavillion - Half Day - Non-Sport	4 Hours or Less	30.00
Park Pavillion - Non-Sport	full day	60.00
Pavilion - Non-resident	per event	75.00
Amphitheatre - Resident	per event	25.00
Amphitheatre - Non-resident	per event	35.00
Amphitheatre - Hydro	per event	10.00
Refundable Security Deposit	per event	150.00

New 2023

New 2023

New 2023

<b>Hillsdale Community Centre</b>		
Weekends (Friday - Sunday) - Licensed Event	per day	200.00
Hall Rental - Full Day	per day	150.00
Hall Rental - Hourly	per hour	30.00
Pavillion - Half Day - Non-Sport	4 Hours or Less	30.00
Park Pavilion - Non-Sport	full day	60.00
Youth Sports Pavilion Permit	per hour	9.52
Refundable Security Deposit	per event	150.00
<b>Service or Item</b>	<b>Unit of Measure</b>	<b>2024 Fee</b>
<b>Midhurst Community Centre</b>		
Licensed Event	per day	250.00
Hall Rental - Full Day (unlicensed event)	per day	150.00
Hall Rental - Hourly	per hour	30.00
Wedding	per day	425.00
Refundable Security Deposit	per event	150.00
<b>Minesing Community Centre</b>		
Regular Rental (Wedding, Buck & Doe, Licensed Event)	per event	360.00
Decorating / setup fee	per event	100.00
Hall Rental - Full Day	per day	150.00
Hall Rental - Hourly	per hour	45.00
Fitness/Instructional Rental	per hour	30.00
Local School & Church Group	per event	75.00
Bowling Alley	per event	100.00
Pavillion - Half Day - Non-Sport	4 Hours or Less	30.00
Pavilion - Non-Sport	full day	60.00
Youth Sports Pavilion Permit	per hour	9.52
Youth Group Sleepovers	per event	200.00
Refundable Security Deposit	per event	150.00
<b>Springwater Room (Elmvale Arena)</b>		
Regular Rental Mon-Fri	per day	225.00
Regular Rental Fri - Sun	per day	300.00
In Conjunction with Ice/Floor Rental	per day	175.00
Fitness/Instructional Rental	per hour	30.00
Birthday Party	per hour	30.00
Refundable Security Deposit	per event	150.00

New 2023

New 2023

<b>DAY CAMPS - all camp pricing reviewed upon program planning - established in early 2022</b>		
<b>Summer Quest Camp</b>		
Summer Quest, Regular Week	per week	Rates determined based on activity cost, staffing costs
Summer Quest, Short Week	per week	
<b>Specialty Camps - pricing based on costs for trips, transportation and staffing</b>		
Specialty Camp - Youth Leadership Camp	per 2 weeks	220.00
Specialty Camp - Junior Golf Camp	per week	195.00
Specialty Camp - Hockey Camp	per 2 weeks	220.00
Specialty Camp - Mad Scientists Camp, Short Week	per week	170.00
Specialty Camp - Sports Camp	per week	180.00
Specialty Camp - Arts and Crafts Camp	per week	180.00
Extended Care - Before or After	per child/ per week	25.00
<b>Service or Item</b>	<b>Unit of Measure</b>	<b>2024 Fee</b>
Lunch	per child/ per week	6.00 - 15.00
Administration fee for cancellation	per refund	20.00
<b>Winter Break Camps - will need to assess based on guidelines in place at the time - likely to increase</b>		
Winter Camps	per day	40.00
Winter Camps - All 4 days at once	4 days	185.00
Administration fee for cancellation	per refund	20.00
<b>March Break Camps - will need to assess based on guidelines in place at the time - likely to increase</b>		
March Break Quest Camp	per day	40.00
March Break Quest Camp - All 5 days at once	5 days	185.00
Administration fee for cancellation	per refund	20.00
<b>OTHER PROGRAMS</b>		
<b>Adult Fitness Programs</b>		
Adult Program, 10 sessions	per program	75.00
Adult Program, 5 week duration	per program	37.50
Older Adult (55+) Program, 10 sessions	per program	65.00
Flexible 5 Class Pass	5 Sessions	40.00
<b>Ball Hockey</b>		
Ladies League	per program	90.00
Kids League	per program	65.00

<b>FIELD RENTAL FEES</b>		
<b>Soccer Fields - need weekend and or hourly rates under review</b>		
A.M. or P.M. Youth Soccer	per pitch	47.62
A.M. or P.M. Adult Soccer	per pitch	71.48
Evening Rental Youth	per pitch	15.87/hr
Evening Rental Adult	per pitch	23.82/hr
Youth Soccer Tournament	per pitch	178.55
Adult Soccer Tournament	per pitch	220.21
School Soccer Tournament	per pitch	119.04
Additional Lining for Tournaments (plus paint supply costs)	per pitch	15.00
Community Sports Fields (unlit, unlined)	per field	9.52
<b>Baseball Diamonds</b>		
<b>Tree Nursery Sports Park</b>		
Evening Rental Youth - 5:30pm-8:00pm	per diamond	23.80
Evening Rental Adult - 5:30pm-8:00pm	per diamond	89.27
Evening Rental Youth - 8:00pm-11:00pm	per diamond	35.71
Evening Rental Adult - 8:00pm-11:00pm	per diamond	113.08
<b>Doran Park</b>		
Evening Rental Youth - 5:30pm-8:00pm	per diamond	23.80
Evening Rental Adult - 5:30pm-8:00pm	per diamond	89.27
Evening Rental Youth - 8:00pm-11:00pm	per diamond	35.71
	<b>Service or Item</b>	<b>Unit of Measure</b>
		<b>2024 Fee</b>
Evening Rental Adult - 8:00pm-11:00pm	per diamond	113.08
<b>Hillsdale Diamond</b>		
Evening Rental Youth - 5:30pm-8:00pm	per diamond	23.80
Evening Rental Adult - 5:30pm-8:00pm	per diamond	89.27
Evening Rental Youth - 8:00pm-11:00pm	per diamond	35.71
Evening Rental Adult - 8:00pm-11:00pm	per diamond	113.08
<b>Intermediate Diamonds (no lights)</b>		
Evening Rental Youth	per diamond	9.52/hour
Evening Rental Adults	per diamond	18.00/hour
<b>Tournaments (all diamonds) - suggestion to remove two day discount</b>		
One Day Tournament - Youth	per diamond	89.27
Two Day Tournament - Youth	per diamond	178.55
One Day Tournament - Adult	per diamond	208.31
Two Day Tournament - Adult	per diamond	297.05
<b>Extra Fees</b>		
Bases only	per diamond	15.00
Bases/Lining	per diamond	25.00

Service or Item	Unit of Measure	2024 Fee
Extra Grooming/Lining	per diamond	20.00

\* Motion to add fee April 05, 2023; Plus a refundable deposit for a Full or Half Day Pavilion Rentals to accommodate for damage or cleaning requirements.

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**TOWNSHIP OF SPRINGWATER  
FEES AND CHARGES  
SCHEDULE "G" - PLANNING**

Service or Item	Includes Phased-In	
	2024	2025
<b>Official Plan Amendment and Zoning By-Law Amendment</b>	2024	2025
Major Official Plan Amendment	n/a	
Minor Official Plan Amendment	n/a	
Official Plan Amendment	5,000	5,768
Zoning By-law Amendment - Major	4,384	5,768
Zoning By-law Amendment - Minor <sup>1</sup>	2,575	
Zoning By-law Amendment - Lifting of Holding Provision	1,023	1,545
Zoning By-law Amendment - Temporary Use By-Law	2,575	
Zoning By-law Amendment - Extension of Temporary Use	515	
Zoning By-law Amendment - Temporary Second Dwelling Units (Replacement Dwellings)	515	
<b>Site Plan</b>		
Site Plan Agreement - Major (Over 10,000 sq.m.)	n/a	
Site Plan Agreement - Minor (Up to 10,000 sq. m)	n/a	
Site Plan Agreement - Application Fee. Base fee, plus:	2,575	
fee per sq.m. of Gross Floor Area	0.21	
Site Plan - Amendment to Existing Agreement	1,030	
Site Plan - Amendment to Existing Agreement - Minor (Ownership Change or Schedule Update)	515	
<b>Subdivision</b>		
Subdivision - Application Fee. Base fee, plus:	7,210	
fee per unit (over 20 units to a maximum)	155	
Maximum fee	36,050	
Agreement/Clearance of Draft Plan Conditions Fee. Base fee, plus:	7,210	
fee per unit (over 20 units to a maximum)	155	
Maximum fee	36,050	
Subdivision - Redline Revision	3,060	4,120
Subdivision - Extension of Draft Plan Approval	1,530	2,060
Model Home Agreement, Pre-Servicing Agreement, Tree Clearing Agreement	2,575	
<b>Committee of Adjustments</b>	2024	2025
Consent	1,838	2,575
Minor Variance	1,030	
Committee of Adjustments - Deferral Request	383	515

Validation of Title	765	1,030	
Consent Agreement	3,863	5,150	New
<b>Other Applications</b>			
Part Lot Control	2,575		
Plan of Condominium	4,635		
Condominium Exemption	1,352.25	1,803	New
Preliminary Development Application	1,256	2,112	
Telecommunications Tower Application	2,575		
Compliance letters (Zoning, Subdivision, Commercial)	103	155	
-Rush Fee	205	309	
Preliminary Zoning Letter - NVCA	116	155	New
Private MZO Support Request	2,009	2,678	New
Deeming By-law	1,584	2,112	New
Preconsultation	589	927	
Foreclosure or Exercise of Power of Sale in a Mortgage	412		
Septic Review (Tech. Review for Planning Application)	103		
<b>Miscellaneous</b>			
Official Plan (Hardcopy)	50		
-Rush Fee	100		
Zoning By-law (Hardcopy)	50		
-Rush Fee	100		

1. Minor Zoning By-law Amendment applications required as a condition of a consent. All other applications are major

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**TOWNSHIP OF SPRINGWATER  
FEES AND CHARGES  
SCHEDULE "H" - CASH IN LIEU OF PARKLAND FOR CONSENTS AND SEVERANCES ONLY**

Lot Location	Unit of Measure	Fee	Comments
Anten Mills	per lot	\$ 9,500.00 or 5% of appraised value	Resolution No. C367-2016
Centre Vespra	per lot	\$ 10,500.00 or 5% of appraised value	
Elmvale	per lot	\$ 4,250.00 or 5% of appraised value	
Hillsdale	per lot	\$ 5,500.00 or 5% of appraised value	
Midhurst	per lot	\$ 9,500.00 or 5% of appraised value	
Minesing	per lot	\$ 4,250.00 or 5% of appraised value	
Phelpston	per lot	\$ 5,500.00 or 5% of appraised value	
Snow Valley	per lot	\$ 10,500.00 or 5% of appraised value	
Rural Lots Under 0.5 Acres	per lot	\$ 3,000.00 or 5% of appraised value	
Rural Lots Over 0.5 Acres	per lot	\$ 6,500.00 or 5% of appraised value	
<b>Commercial/Industrial/Other Lot Creation (Consent)</b>			
Township-wide	per lot	2% of appraised value	Resolution dated July 6, 2016
<b>Development/Redevelopment (Site Plan)*</b>			
Residential	per lot	5% of appraised value	Resolution No. C263-2019
Commercial/Industrial/Other	per lot	2% of appraised value	

\* Where no previous parkland contribution has been made.

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**TOWNSHIP OF SPRINGWATER  
FEES AND CHARGES  
SCHEDULE "I" - PUBLIC WORKS SERVICES**

Service or Item	Includes Phased-In	
	2024	2025
Entrance Permit - New	109.50	144.00
Entrance Permit - Revision	no charge	
<b>Excess Load Permit</b>		
a) Single Move Permit	76.50	103.00
b) Annual Permit	427.00	
c) Special Annual Permit	427.00	
<b>Cut &amp; Fill Permit</b>		
* Permitted Works less than 1000 m3	\$150 + \$0.80/m3	
* Permitted Works between 1000 m3 and 5000m3	\$250 + \$0.70/m3	
* Permitted Works between 5000 m3 and 10,000m3	\$750 + \$0.60/m3	
* Permitted Works greater than 10,000 m3	\$1750 + \$0.50/m3	
Expired permit renewal	283.00	
Engineering Site Inspection (Post application approval)	382.50	515.00
Any legal, engineering, hydrology, hydrogeology, environmental, and landscape consultants required to be retained by the Township	Actual cost plus a 25% administrative charge	
<b>Right of Way</b>		
Temporary Road Occupancy	144.00	
Temporary Road Occupancy Permit - with Road Cut	505.50	711.00
Utility Installation (Permit still required)	no charge	
Social, recreation, community or athletic events (Permit still required)	no charge	
<b>Equipment</b>		
Equipment time to be billed for Non Township work	Current MTO Rental Rates (OPSS 127)	
<b>Set fines per Sec. 61, Provincial Offences Act 1990</b>		
Permit or cause the temporary occupancy or closure of a highway without a permit	258	
Move or deface barricade, device, detour sign or notice	258	
Use or permit the use of a Highway closed to vehicular traffic	258	

<b>Water &amp; Wastewater</b>			
	Actual cost plus a 25% administrative charge		New
Connection from private services to municipal services			
Disconnection for Non-Compliance	568.00	757.00	New
Connection Fee	77.00		
Disconnection Fee	52.00		
Reconnection Fee	52.00		
Water Meter - Residential	845.00		
Water Meter - Multi Res/ Commercial	Actual cost plus a 25% administrative charge		
Pressure Reducing Valve	133.50	170.00	

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**TOWNSHIP OF SPRINGWATER  
FEES AND CHARGES  
SCHEDULE "J" - CEMETERIES**

Service or Item	Includes Phased-In		
	2024 Fee (plus HST)	C&M Fund (plus HST)	2025 Fee (plus HST)
<b>Cemeteries</b>			
<u>Purchase of Interment Rights</u>			
Full Grave/Lot	773	516	
Cremation in-ground Lot	773	516	
Corner Posts - Full Grave/Lot	221	-	
<u>Purchase of Interment Rights - Columbarium Niche</u>			
A (Top)	1,957	345	
B	1,957	345	
C	1,751	309	
D (Bottom)	1,751	309	
<u>Interment/Burial Fees (Opening and Closing)</u>			
<u>Full Casket Burial</u>			
Regular working hours (weekdays 9:00am - 4:30pm)	876	-	
Weekdays after 4:30pm (no burials after 5:30pm)	1,133	-	
Saturdays (no burials after 4:00pm)	1,121	-	1,442
<u>Cremated Remains - in ground lots &amp; columbarium</u>			
Regular working hours (weekdays 9:00am - 4:30pm)	361	-	
Weekdays after 4:30pm (no burials after 5:30pm)	515	-	
Saturdays (no burials after 4:00pm)	618	-	
<u>Disinterment Fees</u>			
Full Grave/Lot	1,530	-	2,060
Cremation	421	-	567
<u>Care and Maintenance for Monument &amp; Marker Installation</u>			
<u>Flat Marker</u>			
under 173 square inches	-	-	
173 square inches or more	103	-	
<u>Monument</u>			
less than 4 feet in length and height (including base)	206	-	

more than 4 feet in length and height (including base)	412	-	
<u>Monument and Marker Foundations</u>			
Upright Monument - Single Lot	541	-	
Upright Monument - Double Lot	618	-	
Upright Monument - Triple Lot	721	-	
Staking	82	-	
<u>Other Charges</u>			
Use of Winter Storage Vault (Burial in Midhurst Cemetery)	103	-	
Use of Winter Storage Vault (Burial in another Cemetery)	206	-	
Cancellation of Interment Rights (within 30 days of purchase)	Full Refund	-	
Cancellation of Interment Rights (after 30 days of purchase and rights not used)	10% of the cost of the Interment Rights		
Transfer of Interment Rights	153		206

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