

The Community Broadband Advisory Committee Meeting of the Township of Springwater was called to order on Tuesday, May 11, 2021, at 2:00 p.m., Virtually via Zoom, with the following members present:

Present: Councillor George Cabral (Chair), Deputy Mayor Jennifer Coughlin, Councillor Jack Hanna,

Regrets:

Also Present: Jeff Schmidt, CAO; Nicole Audette, Communications Officer, Michael Burnie, IT Coordinator; Sarah Elliott, Committee Coordinator

1. Call to Order

- 1.1 *Notice - Due to COVID-19, the Community Broadband Advisory Committee is taking the necessary steps to limit in-person meetings. As such, members will be participating in the meeting electronically.

Meetings are open to the public, and residents are provided with the following options to watch or listen to the meeting:

1) Watch the meeting live online at:

<https://us02web.zoom.us/j/82396574763?pwd=T3Q2UDRKVmVIRHNSNEkraVo0MDI2QT09>

and using the following meeting ID 823 9657 4763 # and Passcode 999854.

2) Listen in to the meeting live from a telephone or cellular device by calling 1-647-558-0588 and using the following Meeting ID 823 9657 4763 # and Passcode 999854.

1.2. Call to Order

Resolution

Moved by: Hanna

Seconded by: Coughlin

That this meeting of the Township of Springwater Community Broadband Advisory Committee come to order at 2:00 p.m.

Carried

2. Disclosure of Pecuniary Interest

2.1. Declaration of Interest Form

3. Previous Minutes

3.1. Approval of Minutes from April 13, 2021

Resolution

Moved by: Coughlin
Seconded by: Hanna

That the April 13, 2021, Minutes of the Township of Community Broadband Advisory Committee be approved as presented.

Carried

4. New Business / Discussion

4.1. Connecting Springwater Webpage: follow-up discussion.

CAO Schmidt provided an update and reviewed minor changes that were made to the Connecting Springwater Webpage.

It was suggested information on how the internet service is delivered (i.e. fibre, DSL, satellite, wireless, etc.) be added to the page. CAO Schmidt suggested definitions that will be included on the page and noted these would be shared with the Committee via email. CAO Schmidt further noted members may submit any suggestions they have.

Staff showed Committee members the navigation pathways from the landing page to the Connecting Springwater Webpage.

IT Coordinator Burnie showed the Committee members where residents would send their inquiries. The Committee confirmed Coordinator Elliott would respond or direct inquiries as necessary.

4.2. Community Broadband Advisory Committee - Revised Draft Survey

The Committee discussed survey questions and provided suggested revisions.

In response to Chair Cabral's request, staff noted MAXIP would be added to the list of providers under question number 9.

Staff noted the statistics produced from the survey would take into consideration if people did not respond to questions, and the data would not be skewed as a result.

The Committee requested the opportunity to view the survey and webpage once more before it goes live.

5. Other Business

5.1. Star-link

Coordinator Burnie noted there are no updates. Staff are waiting for the device to arrive. CAO Schmidt advised he was aware a string of Starlink satellites could be observed in the night sky.

6. Adjournment

6.1. Adjournment

Resolution

Moved by: Hanna

Seconded by: Coughlin

That the May 11, 2021, meeting of the Township of Community Broadband Advisory Committee does now adjourn at 2:54 p.m.

Carried

7. Next Meeting

7.1. The next meeting is scheduled for June 8, 2021